

## Privacy Policy

As of May 25, 2018, the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter referred to as "GDPR") has been in effect and serves as the legal framework for the processing of personal data.

This Privacy Policy (hereinafter referred to as the "Policy") describes how we collect and process your Personal Data when you use and provide our products and services. This Policy specifies how CONSORG Spółka Akcyjna, with its registered office in Katowice (40-611), ul. Fabryczna 15, uses the Personal Data provided by you, after prior notification or obtaining your consent if required by applicable law.

This Policy applies to customers using the products and services of CONSORG SA and to all visitors accessing the CONSORG SA website.

### Data Controller

The Data Controller, the entity determining how your Personal Data will be used, is CONSORG Spółka Akcyjna, with its registered office in Katowice (40-611), ul. Fabryczna 15, registered in the District Court in Katowice, Economic Department, under the KRS number 0000394091, Tax Identification Number (NIP) 954-23-51-551, National Business Registry Number (REGON) 276910840, with a share capital of PLN 249,700.00. To exercise your rights, provide or withdraw consents, and object, please use the contact options provided below.

Email Address: [biuro@consorg.pl](mailto:biuro@consorg.pl)

Mailing Address: CONSORG S.A., ul. Fabryczna 15, 40-611 Katowice

### What Personal Data Do We Collect?

Due to the nature of our services and products, we may collect the following Personal Data, provided that you have been informed or have given your consent in relevant cases:

### Contact Information

This includes information that allows us to identify and contact you. This information includes your first and last name, registered/residential address, mailing address, phone number, email address, and other contact information obtained from you. In the case of businesses, it may also include the company name and Tax Identification Number (NIP).

### Account Information

This comprises the information you provide to us to use our services, such as bank account information, invoice address, and information provided by you when contacting us for information about our products and services.

### Service-related Information

This includes information necessary to provide our services to you, such as the type of service provided.

### General Usage Information

This consists of information generated by you when visiting our websites and using our products and services, such as domains, hosting, dedicated servers, colocation, and SSL certificates.

### **Purpose and Legal Basis for Processing Personal Data**

The processing of your Personal Data is always voluntary but necessary to fulfill the agreement concluded with you for the provision of electronic services. Your data is necessary for:

ensuring the proper provision of services, including technical and complaint handling - based on Article 6(1)(b) of the GDPR,

marketing, promotional, and, if necessary, debt collection, court, and enforcement proceedings - based on Article 6(1)(f) of the GDPR,

conducting statistical data - based on Article 6(1)(f) of the GDPR,

ensuring accountability as required by the GDPR - based on Article 6(1)(c) of the GDPR,

fulfilling tax and accounting obligations - based on Article 6(1)(c) of the GDPR.

### **Whom Can We Share Personal Data With?**

In certain situations, we have the right to transfer your Personal Data to other recipients if it is necessary to perform the agreement concluded with you or to fulfill our obligations. In such cases, we will provide Personal Data to three groups of recipients:

individuals authorized by us, our employees, and associates who need access to Personal Data to perform their duties,

data processors to whom we entrust the processing of Personal Data,

other data recipients such as intermediaries, certifying authorities, couriers, banks, insurers, law firms, debt collectors, and public authorities.

### **Retention Period for Personal Data**

We retain your Personal Data for the duration of the agreement concluded with you and after its termination for the following purposes:

pursuing claims related to the performance of the agreement,

fulfilling legal obligations, including tax and accounting obligations,

preventing abuse and fraud,

archiving and statistical purposes,

for a maximum of 10 years from the date of the agreement's completion.

For accountability purposes, i.e., to prove compliance with data processing regulations, we will keep the data for the period during which CONSORG SA is obliged to retain data or documents containing them to document compliance with legal requirements and enable control of their compliance by public authorities.

## **Rights Arising from the GDPR**

In accordance with the GDPR and the Telecommunications Law, you have the following rights:

The right to give and withdraw consent for:

- processing your contact information, such as email address and phone number, for receiving marketing communication via email, SMS, or phone calls,
- processing your contact information, such as email address, for receiving electronic invoices from CONSORG SA.

The right to access your data, including obtaining copies of data subject to processing, also in electronic form;

The right to rectify (correct) your Personal Data if the data we hold about you is inaccurate or incomplete;

The right to erasure of your Personal Data if your data is no longer necessary for the purposes for which it was collected, and CONSORG SA has no legal basis for further processing, e.g., based on your consent or legal obligation;

The right to data portability of data provided by you in a machine-readable format, e.g., if you want to provide it to another service provider;

The right to restrict the processing of your data in the following cases (please indicate one of the following cases when submitting your request):

- if you have concerns about the accuracy of your data;
- if you believe that we should not process your data, but do not want it to be deleted;
- if such personal data is no longer needed by us, but you need it for claims-related purposes.

The right to lodge a complaint regarding the processing of your Personal Data to the supervisory authority, which is the President of the Office for Personal Data Protection, address: ul. Stawki 2, 00-193 Warsaw.

## **Data Security**

We continuously assess the risk to ensure that Personal Data is processed securely, ensuring that only authorized personnel have access to data and only to the extent necessary for the tasks they perform. We ensure that all operations on Personal Data are recorded and carried out only by authorized employees and associates of CONSORG SA.

We take all necessary actions to ensure that subcontractors and other entities cooperating with CONSORG SA provide a guarantee of applying appropriate security measures whenever they process Personal Data on our behalf.